



Reference No

Log No
SWW56/10

For Office Use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group

Name of Organisation	Wilton United Charity		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	Provision of secondary glazing to the windows of six almshouse flats, fronting the A36 in order to create greater comfort and warmth for residents and help to eliminate traffic noise from the busy trunk road.
Where will your project take place?	Almshouse at King Street, Wilton
When will your project take place?	As soon as funds permit.
How many people will benefit from your project?	Six
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.	Yes- benefits residents and their visitors.

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

To increase quality of life for residents.

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Residents of the almshouses have repeatedly complained about draughts from single glazed windows, but particularly of noise nuisance from the A36 road.

Any other information about your project.

The almshouses are provided for people in need who have some contact with Wilton, e.g. relative living nearby who can offer them comfort.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black & Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding is provided by means of residents making a weekly maintenance contribution which covers running costs, but is insufficient for extras such as secondary glazing.

If you were not awarded the full amount requested, what would be the impact on your project?

Less comfort to our six residents and continued energy costs for each resident.

How will you know whether your project has made a difference in the community?

The project will be of benefit to the six residents who will be relieved of draughts and more road noise.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year Ending:

Month: March

Year: 2010

A - Total Income:

£18155

B - Minus Total Expenditure:

£17208

Surplus/Deficit for year: (A minus B)

£947

Free Reserves held:

£22902

5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
Supply and fit secondary glazing as per quotation from Wessex Timber Windows Ltd.	£2,877	Own Fundraising/Reserves	£1,877
	£	Parish/Town Council	£
	£	Trusts/Foundations	£
	£	In Kind	£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
TOTAL PROJECT EXPENDITURE	£2,877	TOTAL PROJECT INCOME	£1,877

Total Project Income B	£1,877
Total Project Expenditure A	£2,877
Project Shortfall A – B	£1,000
Award sought from Wiltshire Council Area Board	£1,000
BANK DETAILS	
Please give the name of the organisations' Bank Account e.g. Barclays	Lloyds TSB, Wilton
Please give the title name of the organisations' Bank Account e.g. current	Wilton United Charity

6 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our homes are available to needy without any form of discrimination.

b) How does your project work to promote inclusion, participation and good community relations?

The flats are for people of Wilton or who have connection with the town. It sometimes enables an elderly person to gain accommodation in the same area as a family member.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: F Holder

Date: 14/09/2010

Position in organisation: Secretary to Trustees of Charity

Please return your completed application to the appropriate Area Board Locality Team